

Annual Meeting of the Council

Monday 24th May
2010
7.00 pm

Council Chamber
Town Hall
Redditch



www.redditchbc.gov.uk

Access to Information - Your Rights

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000, has further broadened these rights, and limited exemptions under the 1985 Act.

Your main rights are set out below:-

- Automatic right to attend all Council and Committee meetings unless the business would disclose confidential or “exempt” information.
- Automatic right to inspect agenda and public reports at least five days before the date of the meeting.
- Automatic right to inspect minutes of the Council and its Committees (or summaries of business undertaken in private) for up to six years following a meeting.
- Automatic right to inspect lists of background papers used in the preparation of public reports.
- Access, upon request, to the background papers on which reports are based for a period of up to four years from the date of the meeting.
- Access to a public register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc.
- A reasonable number of copies of agenda and reports relating to items to be considered in public must be made available to the public attending meetings of the Council and its Committees etc.
- Access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned.
- Access to a summary of the rights of the public to attend meetings of the Council and its Committees etc. and to inspect and copy documents.
- In addition, the public now has a right to be present when the Council determines “Key Decisions” unless the business would disclose confidential or “exempt” information.
- Unless otherwise stated, all items of business before the Executive Committee are Key Decisions.
- (Copies of Agenda Lists are published in advance of the meetings on the Council’s Website:
www.redditchbc.gov.uk

**If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact
Ivor Westmore
Committee Support Services**

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e.mail: ivor.westmore@redditchbc.gov.uk Minicom: 595528**

Welcome to today's meeting.

Guidance for the Public

Agenda Papers

The **Agenda List** at the front of the Agenda summarises the issues to be discussed and is followed by the Officers' full supporting **Reports**.

Chair

The Chair is responsible for the proper conduct of the meeting. Generally to one side of the Chair is the Committee Support Officer who gives advice on the proper conduct of the meeting and ensures that the debate and the decisions are properly recorded. On the Chair's other side are the relevant Council Officers. The Councillors ("Members") of the Committee occupy the remaining seats around the table.

Running Order

Items will normally be taken in the order printed but, in particular circumstances, the Chair may agree to vary the order.

Refreshments : tea, coffee and water are normally available at meetings - please serve yourself.

Decisions

Decisions at the meeting will be taken by the **Councillors** who are the democratically elected representatives. They are advised by **Officers** who are paid professionals and do not have a vote.

Members of the Public

Members of the public may, by prior arrangement, speak at meetings of the Council or its Committees. Specific procedures exist for Appeals Hearings or for meetings involving Licence or Planning Applications. For further information on this point, please speak to the Committee Support Officer.

Special Arrangements

If you have any particular needs, please contact the Committee Support Officer.

Infra-red devices for the hearing impaired are available on request at the meeting. Other facilities may require prior arrangement.

Further Information

If you require any further information, please contact the Committee Support Officer (see foot of page opposite).

Fire/ Emergency instructions

If the alarm is sounded, please leave the building by the nearest available exit – these are clearly indicated within all the Committee Rooms.

If you discover a fire, inform a member of staff or operate the nearest alarm call point (wall mounted red rectangular box). In the event of the fire alarm sounding, leave the building immediately following the fire exit signs. Officers have been appointed with responsibility to ensure that all visitors are escorted from the building.

Do Not stop to collect personal belongings.

Do Not use lifts.

Do Not re-enter the building until told to do so.

The emergency **Assembly Area** is on **Walter Stranz Square**.

Declaration of Interests: Guidance for Councillors

DO I HAVE A "PERSONAL INTEREST" ?

- Where the item relates or is likely to affect your **registered interests** (what you have declared on the formal Register of Interests)

OR

- Where a decision in relation to the item might reasonably be regarded as affecting **your own** well-being or financial position, or that of your **family**, or your **close associates** more than most other people affected by the issue,

you have a personal interest.

WHAT MUST I DO? **Declare the existence, and nature, of your interest and stay**

- The declaration must relate to specific business being decided - a general scattergun approach is not needed
- **Exception** - where interest arises only because of your membership of another **public body**, there is no need to declare unless you **speak** on the matter.
- You **can vote** on the matter.

IS IT A "PREJUDICIAL INTEREST" ?

In general only if:-

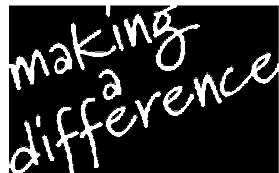
- It is a personal interest **and**
- The item affects your **financial position** (or conveys other benefits), or the position of your **family, close associates** or bodies through which you have a **registered interest** (or relates to the exercise of **regulatory functions** in relation to these groups)

and

- A member of public, with knowledge of the relevant facts, would reasonably believe the interest was likely to **prejudice** your judgement of the public interest.

WHAT MUST I DO? **Declare and Withdraw**

BUT you may make representations to the meeting before withdrawing, **if** the public have similar rights (such as the right to speak at Planning Committee).



Council

24th May 2010

7.00 pm

Council Chamber Town Hall

Agenda

Membership:

Cllrs:	M Hall (Mayor)	
	K Banks	W Hartnett
	P Anderson	N Hicks
	M Braley	R Hill
	A Brazier	G Hopkins
	J Brunner	R King
	M Chalk	W King
	S Chalk	W Norton
	G Chance	J Pearce
	A Clayton	B Quinney
	B Clayton	M Shurmer
	J Cookson	D Taylor
	A Fry	D Taylor
	C Gandy	D Thomas
	A Griffin	G Vickery

<p>1. Welcome</p>	<p>The Mayor will open the meeting and welcome all present.</p> <p>The Mayor's Chaplain, Canon David Rogers, will lead the Council in prayer.</p>
<p>2. Apologies</p>	<p>To receive any apologies for absence on behalf of Council members.</p>
<p>3. Declarations of Interest</p>	<p>To invite Councillors to declare any interests they may have in items on the agenda.</p>
<p>4. Mayor's opening remarks</p>	<p>To receive the Mayor's opening remarks and report on the mayoral year.</p> <p>To give notice of any items of "Urgent Business" accepted by the Mayor for consideration at the meeting.</p> <p>(No separate report)</p>
<p>5. Election of Mayor</p>	<p>To elect the Mayor for the ensuing municipal year and to take his/her declaration of acceptance of office.</p>
<p>6. Deputy Mayor</p>	<p>To appoint the Deputy Mayor for the ensuing municipal year and to take his/her declaration of acceptance of office.</p>

Council

24th May 2010

7. Announcements	To receive the new Mayor's communications and announcements, including: - new Mayor's Chaplain / Mayor's Charity (ies).
8. Minutes (Pages 1 - 6) Chief Executive	To confirm as a correct record the minutes of the meeting of the Council held on 19th April 2010. (Minutes attached)
9. Leader and Deputy Leader of the Council	To appoint members of the Council to hold the offices of Leader and Deputy Leader. (No separate report)
10. Executive Committee, Overview and Scrutiny Committee, Sub-Committees, Panels, etc. - Chairs and Vice-Chairs - Appointment	To resolve, in accordance with the Council's Constitution and Standing Orders 30, 32 and 36(2), that the Council appoint Committees, Panels, Task and Finish Groups, Working Parties, etc; and their memberships, Chairs and Vice-Chairs (as indicated in the Appendix to the separate Order of Business report). (Detailed Order of Business to follow)
11. Outside Bodies	A. To appoint <u>Council representatives</u> to serve on outside bodies on behalf of the Council. B. To nominate Council Members for appointment to outside bodies, but <u>not formally represent the Council</u> . (Detailed Order of Business to follow)
12. Constitution - Annual Review Head of Legal, Equalities and Democratic Services	To confirm the Council's Constitutional arrangements (Constitution and associated documents to follow) (No Direct Ward Relevance)

<p>13. Scheme of Members' Allowances 2010/11</p> <p>(Pages 7 - 14)</p> <p>Chief Executive</p>	<p>To approve the Scheme of Members' allowances for 2010/11.</p> <p>(Report attached)</p> <p>(No Specific Ward Relevance)</p>
<p>14. Members' Allowances</p> <p>(Pages 15 - 18)</p> <p>Chief Executive</p>	<p>To receive a report on expenses and allowances paid to Members during the financial year 2009/10 under the Local Authorities (Members' Allowances) (England) Regulations 2003.</p> <p>(Report attached)</p> <p>(No Specific Ward Relevance)</p>
<p>15. Common Seal</p>	<p>To order the Common Seal of the Council to be affixed to any documents necessary to carry into effect any resolutions passed by the Council during the municipal year.</p>
<p>16. Exclusion of the Public</p>	<p>During the course of the meeting, it may be necessary, in the opinion of the Chief Executive, to consider excluding the public from the meeting in relation to the following items of business on the grounds that exempt information is likely to be divulged. It may be necessary, therefore, to move the following resolution:</p> <p>“that, under S.100 I of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following matter(s) on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in the relevant paragraphs (to be specified) of Part 1 of Schedule 12 (A) of the said Act, as amended.”</p>

Notes:

- (i) A detailed Order of Business will be circulated separately.
- (ii) At the conclusion of the meeting, all Council members, Officers, Guests and members of the press and public are invited to join the Mayor in a reception in the Civic Suite.



Council

19th April 2010

MINUTES

Present:

Councillor Malcolm Hall (Mayor), Councillor Kath Banks (Deputy Mayor) and Councillors P Anderson, M Braley, J Brunner, M Chalk, G Chance, A Clayton, B Clayton, J Cookson, D Enderby, A Fry, C Gandy, W Hartnett, N Hicks, G Hopkins, R King, W King, C MacMillan, P Mould, W Norton, J Pearce, B Quinney, M Shurmer, D Taylor and D Thomas

Also Present:

D Andrews (Chair, Standards Committee), M Collins (Vice-Chair, Standards Committee) and Mr P Dent (Kingfisher FM)

Officers:

K Dicks, C Flanagan, S Hanley, S Skinner, J Staniland and A Walsh

Committee Services Officer:

I Westmore

130. WELCOME

The Mayor opened the meeting and welcomed all present.

131. APOLOGIES

Apologies for absence were received on behalf of Councillors Hunt and Smith.

132. DECLARATIONS OF INTEREST

There were no declarations of interest other than as detailed separately in the papers for the meeting.

133. MINUTES

RESOLVED that

the minutes of the meeting of the Council held on 29th March 2010 be confirmed as a correct record and signed by the Mayor.

.....
MAYOR, in the Chair

134. COMMUNICATIONS AND MAYOR'S ANNOUNCEMENTS

The Mayor's communications and announcements were considered under the following headings:

a) Mayor's Announcements

The Mayor advised that, since the last meeting of the Council, he had attended various functions, including: the Walkwood Middle School production of "Score", an inaugural Professorial lecture at Worcester University, an assembly at Tenacres First School, the Good Friday Walk of Witness, the Worcester City Council end of term of office supper, a production of "School for Scandal" at Stratford, a St George's Day Parade at St Stephen's Church, his own Variety Spectacular at the Palace Theatre and he had DJ'd a slot on Kingfisher FM.

The Mayor thanked Councillor Banks for stepping in to take on engagements he had been unable to attend and for joining him at others.

b) Forthcoming events

The Mayor advised that forthcoming events included the Redditch Roadway Arts Gallery event, the Wychavon St George's Day Celebration, the Council's own St George's Day Celebrations outside St Stephen's Church, Worcestershire County Council's Civic Service, the visit of a party from Auxerre and a Charity Coffee Morning at the Arrow Valley Countryside Centre.

c) Departing Members

The Mayor, on behalf of the Council, paid tribute to those Councillors who were standing down at the forthcoming elections, these being Councillors Colin MacMillan, Phil Mould and David Smith. Special mention was made of Councillor Mould who had served on the Council for almost a quarter of a century and in many senior positions, including three years as Leader of the Council.

RESOLVED that

a formal vote of thanks to those Members standing down at the forthcoming elections be recorded.

d) Kingfisher FM

Further to his announcement that he had DJ'd a slot on Kingfisher FM, the Mayor was fulsome in his praise of this community, not-for-profit radio station. Mr Phil Dent attended the meeting to accept a Redditch Borough Crest on behalf of his colleagues at the station.

The Mayor informed the meeting of the excellent work that Kingfisher FM was undertaking, broadcasting around the clock over the internet and supporting numerous local events such as the Mercian Regiment parade, the visit by the Countess of Wessex and the Variety Spectacular at the Palace Theatre. The station had recently received a 28 day licence from Ofcom as part of the process for gaining a full licence.

Members congratulated Mr Dent and his colleagues for their achievement in establishing this enterprising community asset.

e) Additional matters

During consideration of the Mayor's announcements, he gave permission to a number of Members to make further announcements in relation to matters not listed on the agenda, namely:

f) Relocation of central Government departments

The Leader reported that, in view of recent announcements regarding the decentralisation of Government departments from London, the Council had written to the Justice Minister inviting the Government to relocate the Ministry of Justice to Redditch.

g) Provision of educational opportunities for aphasia sufferers

The Leader informed the Council of a threat to the provision of educational opportunities for residents of the County who suffered from aphasia as a result of cuts to funding for further education. A letter had been received from Wychavon District Council requesting that other Councils write to South Worcestershire College asking that they reconsider the withdrawal of funding from these courses and the consequent loss of service to those with aphasia.

h) Urgent Business

The Mayor advised that he had not accepted any items of Urgent Business.

135. EXECUTIVE COMMITTEE

Members received the minutes of the meetings of the Executive Committee held on 10th and 31st March 2010.

RESOLVED that

- 1) the minutes of the meeting of the Executive Committee held on 10th March 2010 be received and adopted; and**

- 2) the minutes of the meeting of the Executive Committee held on 31st March 2010 be received and all recommendations approved, subject to:

in respect of Minute 284 – Referral from the Overview and Scrutiny Committee – Local Strategic Partnership Task and Finish Group – Interim Report it being noted that the recommendations from the Local Strategic Partnership Task and Finish Group were to be submitted for consideration by the Redditch Partnership.

136. REGULATORY COMMITTEES

The Council received the minutes of recent meetings of the Audit and Governance and Planning Committees.

RESOLVED that

- 1) the minutes of the meeting of the Audit and Governance Committee held on 21st January 2010 be received and adopted; and
- 2) the minutes of the meeting of the Planning Committee held on 30th March 2010 be received and adopted.

137. OVERVIEW AND SCRUTINY COMMITTEE ANNUAL REPORT 2009/10

The Chair of the Overview and Scrutiny Committee, Councillor Mould, introduced the Annual Report that had been produced by the Committee for the 2009/10 municipal year.

Council was informed that the Committee had achieved a considerable amount, with four Task and Finish reviews being concluded, three still ongoing and a number of short sharp reviews besides.

Certain weaknesses identified in previous years had been addressed successfully, with a significant extension in pre-scrutiny activity. The role of the Committee in the budget-setting process was also being investigated to see how it could more usefully participate in this essential aspect of the decision-making process.

A new Crime and Disorder Scrutiny Panel had been established and had commenced its activities and a procedure had been introduced for the Councillor Call for Action process.

The Chair of the Committee contended that Overview and Scrutiny had made tremendous progress in Redditch over recent years and was now performing well. The report was commended to the Council.

Members welcomed the report and commented favourably on the activities of the Overview and Scrutiny Committee. The reports produced as a result of Task and Finish reviews undertaken were recognised as having a positive impact on the Council's policy development and decision-making process. It was highlighted that the majority of the recommendations that were received by the Executive were approved or recommended for approval.

RESOLVED that

the Annual Report of the Overview and Scrutiny Committee for 2009/10 be received and adopted.

138. WETT REGULATORY SERVICE - APPOINTMENTS TO JOINT COMMITTEE

The Council considered a report seeking the appointment of two representatives to the Joint Committee for the Worcestershire Enhanced Two Tier (WETT) Regulatory Service. The requirement that at least one of the representatives be a member of the Council's Executive Committee was noted.

RESOLVED that

the following Members be appointed to the Joint Committee for the Worcestershire Enhanced Two Tier (WETT) Regulatory Service:

- i) Chair of the Licensing Committee (Councillor Braley, also an Executive member); and**
- ii) Leader of the Opposition (Councillor Hartnett, also an Executive member), or their nominated representative.**

139. URGENT BUSINESS - RECORD OF DECISIONS

There were no Urgent Business decisions under Standing Order 36 for consideration at this meeting.

140. URGENT BUSINESS - GENERAL (IF ANY)

There were no separate items of Urgent Business for consideration at this meeting.

The Meeting commenced at 7.02pm
and closed at 8.03pm

.....
MAYOR, in the Chair

REDDITCH BOROUGH COUNCIL**SCHEME OF MEMBERS' ALLOWANCES 2010/11**

The Members' Allowances Scheme (the Scheme) was agreed at Council on and came into effect on

It sets out details of the duties eligible for payment, the amounts payable and administrative matters relating to making claims, etc. The Council is empowered to remunerate Members primarily under the Local Authorities (Members' Allowances) (England) Regulations 2003 (the Regulations). These regulations require the Council to have regard to the recommendations made to them by an Independent Remuneration Panel. The Council has adopted a Scheme of Allowances recommended by the Independent Remuneration Panel. The Scheme is reviewed annually and the Scheme for 2010/11 includes the following:

1. Basic Allowance

A basic allowance, payable to ALL Members of the Council, as set out in Schedule 1 to the Scheme. This is a flat rate payable regardless of duties and is intended to reflect both the Ward role of Members and attendance at meetings on Ward and Council business, and to cover additional costs arising from such items as telephone calls, mileages for non approved Council duties, or any other relevant out-of-pocket expenses.

2. Special Responsibility Allowance

In addition to the Basic Allowance, Special Responsibility Allowances (SRA's) are payable in respect of duties listed below and in specific detail in Schedule 2 to the Scheme.

- Leader of the Council / Chair of Executive Committee
- Deputy Leader of the Council / Vice-Chair of Executive Committee
- Leader(s) of "Minority" Groups
- Ordinary members of the Executive Committee / Portfolio Holders

- Chair of Overview & Scrutiny Committee
- Ordinary members of the O&S Committee / Task Group Chairs

- Chair of Planning Committee
- Vice Chair of Planning Committee
- Chair of Licensing Committee
- Vice Chair of Licensing Committee

- Council-appointed representatives to major outside bodies (namely LGA and WMLGA)

There is no limit on the number of Special Responsibility Allowances payable to any one Member / no ceiling on total permitted SRA to be paid.

Independent Members of the Standards Committee

A person who is not an elected Member of the Council, but who holds a position as an Independent Member of the Standards Committee is also entitled to a Special Responsibility Allowance, see Schedule 3, plus attendance payment at the same rate as Council Officers' attendance allowance (currently £27.15 per meeting).

Independent Remuneration Panel

A person who is a member of the Independent Remuneration Panel is entitled to receive an attendance payment at the same rate as Council Officers' attendance allowance.

Mayoral Allowances

For ease of reference, the annual allowances (paid in arrears monthly pro rata), to the Mayor and Deputy Mayor are also set out in Schedule 3.

3. Part Year Entitlement to Allowances

Where a Councillor is elected or resigns part way through the year, the amount of Basic Allowance is calculated on a pro rata basis. The same principle is used in relation to Special Responsibility Allowances where an SRA is taken up or relinquished part way through the year.

Suspension

Where a Councillor is suspended or partially suspended from their responsibilities or duties as a member of the Authority, owing to a breach of the Code of Conduct, the basic allowance payable in respect of the period for which they are suspended or partially suspended will be withheld, and any Special Responsibility or travelling and subsistence allowance payable to them in respect of the responsibilities or duties from which they have been partially or wholly suspended will also be withheld. The person will also be required to repay any allowances which they have already been paid in respect of any period during which they have:

- (a) been suspended or partially suspended due to a breach of the Code of Conduct;
- (b) ceased to be a member of the Council; or
- (c) been in any other way not entitled to receive the allowance in respect of that period.

4. Renunciation of Allowance(s)

A Councillor may, by giving written notice to the Members' Services Officer choose to forego all or part of an allowance under this Scheme.

(A Councillor may also choose to donate all or part of his / her entitlement to allowances under this Scheme to registered charities of his / her choice. A request to make such an arrangement should be made in writing to the Members' Services Officer.)

5. Additional Provisions

In addition to the Scheme, the following allowances and expenses are also payable.

Travel Expenses

Mileage can be reimbursed at a flat rate of 40 pence per mile, claimable only for "approved duties" (as detailed in Schedules 4 & 6). Basic and Special Responsibility Allowances are intended to cover other mileages incurred.

Public transport costs can be reimbursed on production of receipts, again claimable for "approved duties" only.

Subsistence

Subsistence payments are also available for Councillors where they are away from home and unable to make their own arrangements. It is intended to reimburse a Councillor for the **actual** expenditure incurred (up to current prescribed limits), dependent on the time of day that the duty took place. Payment can only be made on the submission of a receipt with the claim. The duties for which a payment is made are set out in Schedule 5.

Dependent Carer's Allowance

The Dependent Carer's Allowance is intended to provide support to a Councillor with responsibilities for childcare (under age 16) or a dependent relative when attending meetings of the Council. The allowance is to cover reasonable and legitimate costs on submission of receipts. Payments are for the actual time that a carer is employed and therefore includes the travelling time of a Councillor to and from a meeting. Applications should be made to Members' Services.

6. Administrative Procedures

6.1 Payment of Allowances

Payments for Basic and Special Responsibility Allowances are made through the Council's Payroll Team using the Bank Automated Clearing System (BACS).

Payments are made on a monthly basis on 15th of each month. ('Lump Sum' payments are not permitted, as this incurs additional costs to the Council.)

Following election, a Councillor should provide to Members' Services the following details as soon as possible in order that payments can be set up on the system:

<ul style="list-style-type: none"> name of bank account to which allowance is to be paid 	<ul style="list-style-type: none"> National Insurance number
<ul style="list-style-type: none"> bank account and sort code details 	<ul style="list-style-type: none"> date of birth

The Members' Services Officer should be notified of any changes to personal or banking details as soon as possible. Telephone: (01527) 534098.

6.2 Claims for Expenses

Claims have to be made in respect of Travel and Subsistence and Dependent Carer's Allowances. Claim forms for travel and subsistence are issued mid-monthly by Members' Services and should be completed and returned by the end of that month (or sooner) for payment in the following month. Claims for Dependent Carer's Allowance should be made to Members' Services (tel: 01527 534098).

Claims over two months out of date will not normally be paid, other than in exceptional circumstances. Any such late claims will require the special authorisation of the Chief Executive Officer.

6.3 Queries over Entitlement

A claim that is not within the agreed criteria in this Scheme will not be paid and will be referred back to the Member for further clarification. If a Member disagrees with a decision not to pay a claim, he or she may appeal in writing to the Head of Legal, Equalities and Democratic Services).

6.4 Tax and National Insurance Implications

Basic, Special Responsibility and Dependent Carer's Allowances are taxable and may be liable to NI contributions if the monthly threshold is exceeded.

Mileage rates are not taxable below the current Inland Revenue rate.

Members' Allowance payments may affect entitlement to certain State Benefits. Any Councillor affected by this should discuss this with the Benefits Office. For more details on the implications of payments on tax and benefits for Members, please contact Member Services for general information and Payroll for specific payment information.

6.5 Publicity of the Scheme

A record of all payments made to Councillors under the Scheme for the preceding financial year is kept by Members' Services and is available for Members and

public inspection during working hours. The Scheme is also published on the Council website (www.redditchbc.gov.uk).

Members can check on payments made to them during the current financial year by contacting Members' Services on 01527 534098.

The Regulations require that the Members' Allowances Scheme for the current year, together with the payments made to Members during the previous year, are publicised annually. To satisfy this requirement, details of all payments made will be published on the Council website. These details will also be circulated to the local press and local library.

6.6 Member Support Budgets

The Member Support Budgets comprise a personal budget for each Member and a central budget which is held by the Member Services Officer (Schedule 7).

6.7 Future Revisions to the Scheme

The attached Schedules setting out the amounts payable can be updated separately from the Scheme and re-circulated to Members following any increases agreed by the Council. The complete Scheme will be re-circulated following any agreed policy changes.

REDDITCH BOROUGH COUNCIL

SCHEME OF ALLOWANCES FOR 2010/11

SCHEDULE 1

(figures rounded to nearest £)

BASIC ALLOWANCE PAYABLE TO EACH MEMBER OF THE COUNCIL

NB: Column 1 figures are as at 2009/10 as no increase has been agreed for 2010/11. Allowance has been made in the budget for a notional 1% increase in line with the recommendation of the Independent Remuneration Panel.

BASIC ALLOWANCE NB: above	x HOW MANY	DESCRIPTION
£3,316	29	Payable to each member of the Council

SCHEDULE 2 - POSITIONS DEEMED TO CARRY SPECIAL RESPONSIBILITIES AND THE AMOUNTS PAYABLE

SPECIAL RESP ALLOWANCE	x HOW MANY (subject to Annual Meeting decisions 24/5/10)	DESCRIPTION
£6,631	1	Leader of the Council / Chair of Executive Committee
£4,641	1	Deputy Leader of the Council / Vice-Chair of Executive Committee
£1,030	2	Minority Group Leader(s)
£1,061	3	Each "ordinary" Executive Committee member (excludes: Chair and Vice-Chair ; and Portfolio Holders.)
£1,545	6	Portfolio Holders (includes Exec Panel Chair role)
£1,327	0	Executive Panel Chairs - if not Portfolio Holders - payable in arrears from first meeting of relevant Panel.

SPECIAL RESP ALLOWANCE	x HOW MANY	DESCRIPTION
£1,989	1	Chair of Overview & Scrutiny
£1,061	8	Overview & Scrutiny "Ordinary Members" <i>(same as "ordinary" Exec Member)</i>
£3,182	1	Chair of Planning
£1,061	1	Vice-Chair of Planning
£1,327	1	Chair of Licensing Committee (1)
£266	1	Vice-Chair of Licensing Committee
£266	4	LGA & General Assembly LGA Rural Commission LGA Urban Commission WMLGA Council

SCHEDULE 3 – INDEPENDENT MEMBERS OF STANDARDS COMMITTEE

SPECIAL RESP ALLOWANCE	x HOW MANY	DESCRIPTION
£266	1	Independent Chair of Standards Committee
£104	2	Independent Members of Standards Committee

SCHEDULE 4 - TRAVEL EXPENSES

MILEAGE	Will be reimbursed against claim form in respect of approved duties at 40 pence per mile (current Inland Revenue cut off)
PUBLIC TRANSPORT	Will be reimbursed in respect of approved duties upon submission of receipts.

SCHEDULE 5 - SUBSISTENCE

MEALS	<i>Actual</i> expenditure incurred (up to prescribed limits) will be reimbursed, dependent on the time of day that the duty took place, in respect of approved duties and on the submission of a receipt with the claim.
OVERNIGHT STAYS	

SCHEDULE 6 – APPROVED DUTIES

An approved duty is one where a Councillor is required by virtue of his / her appointment(s) at the Council's Annual Meeting, to attend a meeting(s) or is requested by Officers to attend a meeting.

It does not include Ward or Party Group meetings.

SCHEDULE 7 - PERSONAL SUPPORT BUDGET

AMOUNT OF ALLOWANCE	PERSONAL SUPPORT BUDGET (no of recipients)	DESCRIPTION
£300	29 (Plus share of £5,800 held centrally by Member Services Officer)	Members' Personal Support Budget for Training & Development and / or Equipment support (control maintained by Members' Services Officer).

Staff Member	Forename	Surname	Date of Leaving	Tax Year	Pay Code	Year To Date
2460	Peter	Anderson		09-Oct	MBAS	3219
2460	Peter	Anderson		09-Oct	MSRA	1500
2460	Peter	Anderson		09-Oct	MTRV	156
2981	Deborah	Andrews		09-Oct	MSRA	264.7
2905	Kathleen	Banks		09-Oct	MBAS	3219
2905	Kathleen	Banks		09-Oct	MSRA	2318.02
2905	Kathleen	Banks		09-Oct	MTRV	429.6
2376	Michael	Braley		09-Oct	MBAS	3219
2376	Michael	Braley		09-Oct	MSRA	7551.96
2376	Michael	Braley		09-Oct	MTRV	308.4
2463	Juliet	Brunner		09-Oct	MBAS	3219
2463	Juliet	Brunner		09-Oct	MSRA	1500
2463	Juliet	Brunner		09-Oct	MTRV	96
601	Michael	Chalk		09-Oct	MBAS	3219
601	Michael	Chalk		09-Oct	MSRA	3519.66
3054	Greg	Chance		09-Oct	MBAS	3219
3054	Greg	Chance		09-Oct	MSRA	858.3
2906	Brandon	Clayton		09-Oct	MBAS	3219
2906	Brandon	Clayton		09-Oct	MSRA	1500
2906	Brandon	Clayton		09-Oct	MTRV	148
2976	Anita	Clayton		09-Oct	MBAS	3219
2976	Anita	Clayton		09-Oct	MTRV	99.76
2982	Michael	Collins		09-Oct	MSRA	102.46
2982	Michael	Collins		09-Oct	MTRV	48
2044	Jack	Cookson		09-Oct	MBAS	3219
2044	Jack	Cookson		09-Oct	MSRA	0
2044	Jack	Cookson		09-Oct	MTRV	0
2832	David	Enderby		09-Oct	MBAS	3299.8

REDDITCH BOROUGH COUNCIL**COUNCIL**

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2832	David	Enderby		09-Oct	MTRV	1413.2
2133	John	Field	10-Mar-10	09-Oct	MBAS	3219
2133	John	Field	10-Mar-10	09-Oct	MSRA	214.66
2133	John	Field	10-Mar-10	09-Oct	MTRV	0
2186	Andrew	Fry		09-Oct	MBAS	3219
2186	Andrew	Fry		09-Oct	MSRA	0
2465	Carole	Gandy		09-Oct	MBAS	3219
2465	Carole	Gandy		09-Oct	MSRA	8454
2465	Carole	Gandy		09-Oct	MTRV	393.2
2466	Malcolm	Hall		09-Oct	MBAS	3219
2466	Malcolm	Hall		09-Oct	MSRA	1171.64
2466	Malcolm	Hall		09-Oct	MTRV	79.2
99	William	Hartnett		09-Oct	MBAS	3219
99	William	Hartnett		09-Oct	MSRA	2888.34
99	William	Hartnett		09-Oct	MTRV	40.64
2135	Nigel	Hicks		09-Oct	MBAS	3219
2135	Nigel	Hicks		09-Oct	MSRA	858.3
2135	Nigel	Hicks		09-Oct	MTRV	122.4
2590	Peter	Hill		09-Oct	MTRV	0
3055	Gay	Hopkins		09-Oct	MBAS	3219
3055	Gay	Hopkins		09-Oct	MSRA	0
3055	Gay	Hopkins		09-Oct	MTRV	193.52
2468	David	Hunt		09-Oct	MBAS	3219
2468	David	Hunt		09-Oct	MSRA	0
2468	David	Hunt		09-Oct	MTRV	146.48
2907	Robin	King		09-Oct	MBAS	3219
2907	Robin	King		09-Oct	MSRA	958.44
2907	Robin	King		09-Oct	MTRV	0
2908	Wanda	King		09-Oct	MBAS	3219
2908	Wanda	King		09-Oct	MTRV	0

2833	Colin	MacMillan		09-Oct	MBAS	3219
2833	Colin	MacMillan		09-Oct	MSRA	1500
360	Phillip	Mould		09-Oct	MBAS	3219
360	Phillip	Mould		09-Oct	MSRA	1931.04
360	Phillip	Mould		09-Oct	MTRV	39.35
2978	William	Norton		09-Oct	MBAS	3219
2978	William	Norton		09-Oct	MSRA	1029.96
2978	William	Norton		09-Oct	MTRV	22.1
2979	Jane	Pearce		09-Oct	MBAS	3219
2979	Jane	Pearce		09-Oct	MSRA	858.3
2979	Jane	Pearce		09-Oct	MTRV	131
3000	Brenda	Quinney		09-Oct	MBAS	3219
698	Mark	Shurmer		09-Oct	MBAS	3219
698	Mark	Shurmer		09-Oct	MSRA	858.3
698	Mark	Shurmer		09-Oct	MTRV	4
2378	David	Smith		09-Oct	MBAS	3219
2378	David	Smith		09-Oct	MSRA	300.42
2470	Debbie	Taylor		09-Oct	MBAS	3219
2470	Debbie	Taylor		09-Oct	MSRA	1029.96
2046	Diane	Thomas		09-Oct	MBAS	3219
2046	Diane	Thomas		09-Oct	MSRA	1029.96
2046	Diane	Thomas		09-Oct	MTRV	0
3033	Brian	Warwick		09-Oct	MBAS	16.66
3033	Brian	Warwick		09-Oct	MSRA	85.8

Key

MBAS – Members' Basic Allowance

MSRA – Members' Special Responsibility Allowance

MTRV – Members' Travel Allowance

